## MINUTES

## UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

#### November 2, 2017

The University of Southern Indiana Board of Trustees met in regular session on Thursday, November 2, 2017, in the Griffin Center on campus. Present were Chair W. Harold Calloway; and Trustees John M. Dunn; Anjali Patel '19; Ellis S. Redd; Ronald D. Romain '73; Kenneth L. Sendelweck '76; and Ted C. Ziemer, Jr. Trustee Amy MacDonell was absent. Also in attendance were President Linda L. M. Bennett; Provost Ronald S. Rochon; Vice President for Finance and Administration Steven J. Bridges '89 M'95; Vice President for Government and University Relations Cynthia S. Brinker; Vice President for Development David A. Bower; Vice President for Enrollment Management Andrew W. Wright; Faculty Senate Chair Peter Whiting M'10; and Student Government Association President Katelyn A. Bueltel '19.

Chair Calloway called the meeting to order at 10:45 a.m.

## SECTION I - GENERAL AND ACADEMIC MATTERS

## A. APPROVAL OF MINUTES OF SEPTEMBER 7, 2017, AND OCTOBER 4, 2017, MEETINGS

On a motion by Mr. Dunn, seconded by Mr. Knight, the minutes of the September 7, 2017, meeting of the Board of Trustees and the October 4, 2017, special meeting of the Board of Trustees were approved.

## B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

Mr. Calloway called on Vice President Brinker, who announced the next regular meeting of the Board of Trustees will be Thursday, January 11, 2018, in Indianapolis.

#### C. REPORT OF THE ACADEMIC AFFAIRS AND ENROLLMENT MANAGEMENT COMMITTEE

The Academic Affairs and Enrollment Management Committee met in joint session with the Finance/Audit Committee prior to the Board of Trustees meeting on November 2, 2017. Mr. Calloway called on Committee Chair Kenneth Sendelweck for a report. Mr. Sendelweck reported the Committees heard a report from Mr. Britt Nichols, Senior Vice President of Strategic Management at Academic Partnerships regarding their strategy behind helping universities grow and students succeed.

Mr. Sendelweck called on Provost Rochon to provide additional details about the presentation. Dr. Rochon noted the report provided an opportunity for the Board of Trustees to realize how this partnership has allowed the University to continue growth in regards to its offerings to students, while underscoring the importance of quality.

## D. PRESIDENT'S REPORT

Chair Calloway called on President Bennett for her report. Dr. Bennett began by reporting on the Radiologic Imaging Accreditation that occurred in late October. She noted the program was one of only 42 Bachelor's degree programs in the United States. She announced the Norwegian Foot March will be held on USI campus November 4, 2017, where over 500 participants will finish the 18.6-mile race in under 4.5 hours. She also announced the ChangingAging Tour on November 6, 2017, by Dr. Bill Thomas. The event will include two performances that focus on quality of life for the aging titled "Disrupt Dementia" and "Life's Most Dangerous Game." Dr. Bennett also reported on the Indiana Supreme Court oral argument on campus on October 30, 2017, in which over 400 students from around the region attended.

Dr. Bennett called on Vice President Brinker to review the schedule for Commencement exercises on Saturday, December 9, 2017, in the Physical Activities Center. Ms. Brinker reported that 580 students have applied for graduation and of those 66 percent are participating in one of two ceremonies. She noted the first ceremony, held at 10 a.m., will include the Romain College of Business and College of Liberal Arts. Graduates from the

College of Nursing and Health Professions and Pott College of Science, Engineering, and Education will participate in the 1 p.m. ceremony. Ms. Brinker announced the speaker for the morning ceremony is Stephen C. Zehr, professor of sociology and the 2017 Distinguished Professor Award recipient. Mr. Robert Millard-Mendez, professor of art, and the 2017 H. Lee Cooper Core Curriculum Teaching Award recipient, is the speaker at the 1 p.m. ceremony.

President Bennett called on Provost Rochon for the Academic Report. Dr. Rochon called on Dr. Marcia Kiessling, who introduced two students, Kelsey Likens and Alyssa Plumlee, and one alumnus, Shadrach Mensah, who shared personal impact stories of how they each benefitted from programs and services offered by Career Services and Internships. Mr. Phil Parker concluded the report by noting the results of the Class of 2016 graduate survey that summarized employment success, average starting salaries and graduate or professional school enrollment.

President Bennett recognized Vice President for Enrollment Management, Andrew Wright, to present a report. Mr. Wright began by providing the Board with information on retention and graduation rates. He reported at 70.4 percent, the first- to second-year retention rate for full-time students was third highest in USI history. He also noted that the first- to third-year rate was third highest in history at 58.8 percent. Mr. Wright announced USI's four-year graduation rate has increased significantly in the last two years, improving from 20.5 percent to 26.3 percent to 30.9 percent, a new record for USI. Five-year and six-year graduation rates also are at record highs. Mr. Wright concluded with a report on the first Health Professions Visit Day, a recruitment event held the last weekend in October.

Dr. Bennett called on Vice President for Development, David A. Bower, for a report. Mr. Bower stated gifts and pledges to the USI Foundation are currently at \$3.2 million for fiscal year 2017-2018. He noted that Rolland Eckels, one of USI's founding fathers, will be honored through a memorial resolution at the next USI Foundation Board of Directors meeting. Mr. Bower updated the Trustees on the release of the Foundation's scholarship management software, noting almost 1,000 students submitted applications for Foundation scholarships since late September. He concluded his report announcing the underwriting for the ChangingAging Tour presentations will be provided by the USI Foundation.

President Bennett invited a report from Peter Whiting, Faculty Senate chair for 2017-2018. Mr. Whiting stated the Faculty Senate recently viewed a presentation on the USI Signature Initiative given by alumnus Dr. Joey Barnett '81. Mr. Whiting announced that the Faculty Senate held a public forum on "leadership qualities desired in the next USI president," and noted the comments from the forum were shared with the USI Presidential Search Committee. He concluded by discussing a charge the Senate is considering to add a faculty representative who holds rank in the Clinical Track.

Dr. Bennett called on Katelyn Bueltel, President of the Student Government Association (SGA), for a report. Ms. Bueltel discussed the National Collegiate Alcohol Awareness Week, noting the collaboration with the community on the event including the Evansville Police Department, Vanderburgh County Sherriff's Department and Logan's Promise. Through Logan's Promise, students were given the opportunity to pledge not to drink and drive. Ms. Bueltel discussed SGA's work with Dining Services to make the wide variety of dietary options such as gluten-free, dairy-free, and vegan offerings more available to students. Ms. Bueltel concluded her report stating that SGA has hosted several different speakers this semester including Andrew Wright, David Enzler, and Sherriff Dave Wedding, to give students the opportunity to connect with administrators and community members.

This concluded President Bennett's report.

## E. APPROVAL OF AMENDMENT TO BOARD OF TRUSTEES BYLAWS

Chair Calloway reported that Article V Section 2 of the Bylaws of the University of Southern Indiana Board of Trustees ("Board") states "These bylaws may be altered, amended, or repealed at any meeting of the Board of Trustees by a majority vote of the members of the Board of Trustees, provided that the Amendment was presented in writing at the previous meeting of the Board of Trustees." The following amendment was presented to the Board at its meeting on September 7, 2017. Exhibit I-A includes a copy of the bylaws with the proposed amendment.

**BE IT RESOLVED,** that it is proposed that Article IV Section 1 of the Bylaws of the University of Southern Indiana Board of Trustees be amended to read:

Article IV Section 1. Officers of the University. The officers of the University shall be the Chair, one or more Vice Chairs, a Secretary, Assistant Secretary, and Treasurer of the Board of Trustees, the President and one or more Vice Presidents.

## <u>Terms</u>

In order to afford each Trustee the opportunity to become Chairperson, the following succession plan is required. The Chair shall serve a term of two consecutive years only, subject to their individual gubernatorial appointment term. However, a previous Chair may be re-elected, after a minimum of a one-year absence as Chair. In the event they are not reappointed, the Board of Trustees shall elect a qualified replacement to complete the remaining term. The elected officer shall then serve the remaining term in addition to their two-year term of office. The President and Vice Presidents shall serve such terms as may be determined by the Board of Trustees at the time of their appointment or election. The one or more Vice Presidents shall be appointed by the President with approval of the Board of Trustees.

**BE IT FURTHER RESOLVED,** that it is proposed that Article IV Section 2 of the Bylaws of the University of Southern Indiana Board of Trustees be amended to read:

Article IV Section 2. Election. At its annual meeting and subject to the required term limits noted above, the Board of Trustees shall elect from among its membership a Chair, one or more Vice Chairs (to be designated as First Vice Chair, Second Vice Chair, and so on), and a Secretary and shall also appoint qualified persons, not members of the Board of Trustees, to serve as Assistant Secretary and as Treasurer. Each officer shall be elected for a term of one year or until his/her successor shall be elected and qualified.

**BE IT FURTHER RESOLVED,** that these proposed amendments be voted upon for adoption at the next meeting of the University of Southern Indiana Board of Trustees.

Upon a motion by Mr. Romain, seconded by Mr. Knight, the Amendment to the Board of Trustees Bylaws was approved.

## F. APPROVAL OF CANDIDATES FOR DEGREES

Mr. Calloway called on Provost Rochon, who recommended approval of the candidates for degrees listed in Exhibit I-B.

On a motion by Mr. Knight, seconded by Mr. Dunn, the award of degrees presented in Exhibit I-B, subject to the completion of all requirements, <u>was approved</u>.

## G. APPROVAL OF POSTHUMOUS DEGREE

Mr. Calloway called on Provost Rochon, who recommended approval of a posthumous degree for Cheriengna C. Rhoades. He reported this action is recommended by the dean of the College of Liberal Arts, in consultation with the undergraduate faculty of the Social Work Department.

On a motion by Mr. Knight, seconded by Mr. Redd, the following posthumous degree was approved.

BACHELOR OF SOCIAL WORK

Cheriengna C. Rhoades

## **SECTION II – FINANCIAL MATTERS**

## A. REPORT OF THE FINANCE/AUDIT COMMITTEE

The Finance/Audit Committee met in joint session with the Academic Affairs and Enrollment Management Committee prior to the Board of Trustees meeting on November 2, 2017. Mr. Calloway called on Committee Chair Ron Romain for a report. Mr. Romain stated the Committee heard a report on the audited financial statements for fiscal year ending June 30, 2017, and reviewed the change orders previously approved by the Vice President for Finance and Administration pertaining to the Health Professions Center Classroom Renovation/Expansion Project and the PAC Renovation Project.

## B. ANNUAL REPORT OF STUDENT FINANCIAL ASSISTANCE

Mr. Calloway called on Vice President Wright, who introduced Director of Student Financial Assistance Mary Harper for a summary of the report in Exhibit II-A. Ms. Harper began by reporting the Student Financial Assistance office served 12,790 enrolled and prospective students in 2016-2017, and 7,694 students received a total of \$74.6 million in aid. She shared information about the sources of aid, including federal, state, institutional, USI Foundation, private and USI Varsity Club. She reviewed changes in funding levels from 2015-2016 to 2016-2017, including a substantial increase of 33.2 percent in University aid.

Ms. Harper reported on several anticipated changes to Federal aid. She explained there is a proposed increase of \$165 in the maximum Pell Grant award for the 2018-2019 award year and noted the approval of the return of the Year-Round Pell Grant Program. Ms. Harper stated the Department of Education has proposed eliminating the Federal Supplemental Educational Opportunity Grant Program, which would affect approximately 260 USI students. She also reported on a proposed cut in Federal Work-Study funds of 65 percent, and the proposed elimination of interest subsidy of student loans while the student is enrolled in school and during the six-month grace period following enrollment.

Ms. Harper compared the national average undergraduate debt of the class of 2017, which was \$30,000 to USI students' average debt of \$21,663. She shared default rates for 2012, 2013, and 2014, and indicated the USI student default rate is well below both state and national rates.

#### C. REPORT ON INSURANCE RENEWALS

Mr. Calloway called on Vice President Bridges, who introduced Executive Director of Human Resources Andrew Lenhardt for a presentation on the 2018 insurance renewal. Mr. Lenhardt reviewed the goals of the renewal, which were to achieve low to moderate health-cost increases; review and optimize medical plan design for improved future cost control while maintaining employee choice and competitive benefits; and to utilize a quote process to obtain a competitive and cost-effective health savings account administrator.

Mr. Lenhardt reviewed the trends of the population with medical coverage noting that historically 85 percent of USI employees elect to receive medical insurance through USI and the retiree group continues to grow due to baby boomer retirements. Mr. Lenhardt discussed the partnership with Lockton Company for benefit consultant services in 2017. He noted one design change of an increase in the HSA plan deductible that was mandated by IRS regulations and driven by ACA for minimum deductible levels for a high deductible health plan.

Mr. Lenhardt summarized the medical renewal including a 1.5 percent increase in premiums for all medical plans and a change in HSA authority from New York Mellon to Old National Bank. He stated the total projected cost for 2018 is \$16,050,266 which is below the \$17,498,049 in projected available funding.

Mr. Lenhardt concluded his report noting contracts for the vision plan with vendor VSP is in year two of a fouryear rate guarantee and the dental plan with vendor HRI is in year two of a two-year rate guarantee. Group Life and Additional Term Life Insurance and Long-Term and Short-Term Disability Insurance are currently in year three of a three-year rate guarantee with The Standard Insurance Company. He reported that Nyhart renewed with no administrative fee changes for Flexible Spending Account administration.

## D. UPDATE ON CURRENT CONSTRUCTION PROJECTS

Mr. Calloway called on Vice President Bridges, who introduced Director of Facility Operations and Planning, Jim Wolfe and asked for a report on current construction projects and projects in design. Exhibit II-B is a summary of the cost and funding sources for each project.

#### SECTION III - PERSONNEL MATTERS

#### A. REPORT ON FACULTY AND ADMINISTRATIVE RETIREMENTS

Mr. Calloway called on Provost Rochon, who reviewed the following faculty and administrative retirements.

Assistant Director of Library Services; Head of User Services; and Associate Librarian <u>Joanne R. Artz</u>, in accordance with the revised retirement policy, will retire effective January 1, 2019, after 21.25 years of service, including leave with pay from July 1, 2018, to December 31, 2018.

Supplemental Instruction Specialist <u>Patricia Flake</u>, in accordance with the regular retirement policy, will retire effective December 22, 2018, after 15.5 years of service.

Contract Assistant Professor of English <u>Allen E. Helmstetter</u>, in accordance with the regular retirement policy, will retire effective May 8, 2018, after 12 years of service.

#### **B. APPROVAL OF EMERITUS STATUS**

Mr. Calloway called on Provost Rochon, who recommended approval of emeritus titles. On a motion by Mr. Knight, seconded by Mr. Sendelweck, the following titles <u>were approved</u>.

Assistant Director Emerita of Library Services; Head of User Services Emerita; and Associate Librarian Emerita Joanne R. Artz

Supplemental Instruction Specialist Emerita, Patricia Flake

There being no further business, the meeting was adjourned at 11:37 a.m.

Respectfully submitted,

Cynthia S. Brinker Assistant Secretary

# BYLAWS OF THE UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

# Article I

## NAME AND SEAL

Section 1. Name. The name of the Board of Trustees is fixed by Indiana statute as the University of Southern Indiana Board of Trustees.

Section 2. Name of the University. The name of the University under the control of the Board of Trustees is fixed by Indiana statute as University of Southern Indiana.

Section 3. Seal. The seal of the Board of Trustees shall be a circular disc with the words "University of Southern Indiana-Seal" around the outer edge and the words "Board of Trustees" in the center.

## Article II

## MEMBERSHIP

Section 1. Membership of the Board of Trustees shall conform with the Indiana statute governing the membership of this Board of Trustees.

## Article III

## **MEETINGS OF THE BOARD OF TRUSTEES**

Section 1. Annual Meeting. The annual meeting of the Board of Trustees shall be held after July 1 at a time and place as shall be fixed in the notice of such meeting, for the purpose of electing officers and transacting such other business as may be brought before the meeting. Notice of such annual meeting shall be mailed by the secretary to each member not less than five (5) days in advance of such meeting.

Section 2. Order of Business. The order of business at the annual meeting shall be as follows:

- 1. Roll call
- 2. Reading of the notice of the meeting
- 3. Reading of the minutes of the preceding annual meeting and action thereon
- 4. Reports of officers
- 5. Reports of special committees
- 6. Election of officers
- 7. Other business

Section 3. Delayed Annual Meeting. Upon failure to hold any annual meeting at the time previously prescribed, such meeting may be called at a later date upon request of two members of the Board of Trustees or by the Chair of said Board of Trustees.

Section 4. Regular Meetings. Regular meetings of the Board of Trustees shall be held on a date established at the preceding meeting of the Board of Trustees. The secretary shall give five (5) days notice of each regular meeting in person or by mail, telegraph or telephone.

Section 5. Special Meetings. Special meetings of the Board of Trustees may be called at any time by the Chair of the Board of Trustees or by majority of the Board of Trustees and may be held at such place, within the State of Indiana, as shall be fixed in the notice of each meeting. Notice of such special meetings shall be mailed or given personally or by telephone or telegraph by the secretary to each member not less than five (5) days in advance of such meeting.

Section 6. Quorum. At all meetings of the Board of Trustees there shall be at least a majority of all the members in order to constitute a quorum. If at any meeting of the Board of Trustees there shall be less than a quorum present, such meeting shall be adjourned from time to time until a sufficient number of members are present to constitute a quorum. In the event there is less than the total membership present at the Board of Trustees meeting, but a quorum is present, all actions of the Board of Trustees require a majority vote of the total Board of Trustees members.

Section 7. Waiver of Notice. Notice of any meeting of the Board of Trustees may be waived in writing by any member, and the presence in person of any member at any meeting shall be deemed to be a waiver of notice of such meeting by such member.

Section 8. Powers of the Board of Trustees. In addition to the powers specifically granted by statutes of the State of Indiana, the Board of Trustees has and may exercise all other implied powers reasonably required for the conduct of the affairs of the University of Southern Indiana. The Board of Trustees may from time to time, by resolution, prescribe the manner in which all contracts shall be executed. In the absence of such provision, all contracts shall be executed by the Chair or a Vice Chair, and the corporate seal shall be affixed and attested by the Secretary or Assistant Secretary.

# Article IV

# **OFFICERS**

Section 1. Officers of the University. The officers of the University shall be the Chair, one or more Vice Chairs, a Secretary, Assistant Secretary, and Treasurer of the Board of Trustees, the President and one or more Vice Presidents.

# <u>Terms</u>

In order to afford each Trustee the opportunity to become Chairperson, the following succession plan is required. The Chair shall serve a term of two consecutive years only, subject to their individual gubernatorial appointment term. However, a previous Chair may be re-elected, after a minimum of a one-year absence as Chair. In the event they are not reappointed, the Board of Trustees shall elect a qualified replacement to complete the remaining term. The elected officer shall then serve the remaining term in addition to their two-year term of office. The President and Vice Presidents shall serve such terms as may be determined by the Board of Trustees at the time of their appointment or election. The one or more Vice Presidents shall be appointed by the President with approval of the Board of Trustees. Section 2. Election. At its annual meeting and subject to the required term limits noted above, the Board of Trustees shall elect from among its membership a Chair, one or more Vice Chairs (to be designated as First Vice Chair, Second Vice Chair, and so on), and a Secretary and shall also appoint qualified persons, not members of the Board of Trustees, to serve as Assistant Secretary and as Treasurer. Each officer shall be elected for a term of one year or until his/her successor shall be elected and qualified.

Section 3. Vacancies. Whenever a vacancy occurs in an office by death, resignation, or otherwise, the same shall be filled by the Board of Trustees and the officer so elected or appointed shall hold office for the balance of the term of said office or until his successor is chosen and qualified.

Section 4. The Chair. The Chair shall preside at all meetings of the Board of Trustees, discharge all the duties which devolve upon a presiding officer, and perform such other duties as the bylaws provide or the Board of Trustees may prescribe.

Section 5. The Vice Chairs. The Vice Chairs shall perform all duties incumbent upon the Chair during the absence of or disability of the Chair or a Vice Chair by order of their designation first, the First Vice Chair, and second, the Second Vice Chair and so forth and perform any such other duties as the bylaws may require or the Board of Trustees may prescribe.

Section 6. The Secretary. The Secretary shall keep a record of the proceedings of all meetings and shall notify the members of all meetings and shall further be responsible for carrying on all correspondence as directed by the Board of Trustees. The Secretary also shall perform and discharge such other duties as the bylaws provide or the Board of Trustees may prescribe.

Section 7. The Assistant Secretary. The Assistant Secretary shall perform all duties incumbent upon the Secretary during the absence of or disability of the Secretary and perform such other duties as the bylaws may require or the Board of Trustees may prescribe.

Section 8. The Treasurer. The Treasurer shall be responsible for carrying out the mandates of the Board of Trustees in overseeing the financial resources of the University including, but not limited to, cash, securities, stocks, bonds and all other property, personal or real, owned by the University. The Treasurer shall assure that all books and accounts are accurately kept and furthermore, shall present periodically a full and detailed financial statement to the Board. The Treasurer shall monitor the investments of the University including all funds and endowments. In addition, the Treasurer shall be required to furnish a bond for the faithful performance and discharge of these duties, as may be directed by the Board of Trustees or required by state statute.

Section 9. The President. The President of the University shall be the Chief Executive Officer of the University and the official advisor to and executive agent of the Board of Trustees. The President shall, as educational and administrative head of the University, exercise a general superintendence over all the affairs of the institution, and bring such matters to the attention of the Board as are appropriate to keep the Board fully informed in meeting its policy-making responsibilities. Furthermore, the President shall have power, on behalf of the Trustees, to perform all acts and execute all documents to make effective the actions of the Board or its Executive Committee, and except as otherwise provided in these bylaws, shall be ex officio a member of all committees of the Board without power to vote.

# Article V

# COMMITTEES

Section 1. Executive Committee. The Executive Committee consists of the officers of the Board of Trustees (Chair; First Vice Chair; Second Vice Chair; Secretary). The president of the University is an ex officio member of the Executive Committee; without vote.

## Section 2. Standing Committees

(a) Academic Affairs and Enrollment Management Committee. The Academic Affairs and Enrollment Management Committee shall consist of a minimum of four trustees, and the Board of Trustees will select one of these members to serve as Committee Chair. The Chair of the Board of Trustees is an ex officio member of the Academic Affairs and Enrollment Management Committee with the privilege of voting. The President of the University is an ex officio member without vote. The Committee shall meet at least four times annually, with regular reports to the full Board. The Academic Affairs and Enrollment Management Committee is responsible for reviewing and making recommendations to the Board of Trustees regarding the institution's academic mission, as well as policies and resources needed to realize that mission, and to ensure the quality and integrity of each of the University of Southern Indiana's academic programs. The Committee also monitors and makes recommendations to the Board regarding the institution's policies, plans, and initiatives for student recruitment, retention, and financial assistance. The Committee shall provide governance oversight on such matters as academic program development, review, accreditation and discontinuance; faculty tenure; major academic initiatives; maintain an appropriate balance among teaching, research/scholarship and service; and recruitment and retention programs and plans.

(b) Finance/Audit Committee. The Finance/Audit Committee will consist of a minimum of four trustees, and the Board of Trustees will select one of these members to serve as Committee chair. The Chair of the Board of Trustees is an ex officio member of the Finance/Audit Committee with the privilege of voting. The President of the University is an ex officio member of the Committee with out vote. The Committee shall meet at least four times per year with regular reports to the Board of Trustees regarding the institution's financial accounting and financial reporting, internal controls, risk management, proposed financial budgets and goals and to assist the Board in fulfilling its responsibilities to oversee the financial management of the University of Southern Indiana.

Section 3. Nominating Committee. An ad hoc committee, the Nominating Committee is appointed by the Chair at the May meeting of the Board of Trustees. The committee prepares a slate of officers to be elected at the Annual Meeting of the Board. It also reviews and revises the policy statement on Board leadership, which has guided the Nominating Committee since the statement was adopted by the Trustees in 1986:

"It is the sense of the Nominating Committee that the leadership of the officers of the Board of Trustees should be balanced between the elements of continuity and change – continuity to provide a kind of stability in the leadership of the Board; change to take advantage of the talents of the several members of the Board."

"To that end, without establishing maximum terms of office for any officer position of the Board, it is recommended that, at each annual election of officers, the Board consciously consider the values both of continuity and change for each officer position and of the development of new leadership among the Board and the University officers.

# Article VI

## AMENDMENTS

Section 1. The power to make, alter, amend, or repeal these bylaws is vested in the Board of Trustees.

Section 2. These bylaws may be altered, amended, or repealed at any meeting of the Board of Trustees by a majority vote of the members of the Board of Trustees, provided that the amendment was presented in writing at the previous meeting of the Board of Trustees.

# CANDIDATES FOR DEGREES UNIVERSITY OF SOUTHERN INDIANA December 9, 2017

#### MASTER OF ARTS IN

ENGLISH Shelby Phelps Carrie L. Wright

#### **MASTER OF ARTS IN**

Second Language Acquisition, Policy and Culture Serge P. Pre

## MASTER OF BUSINESS

ADMINISTRATION Richard A. Bennett Roscoe T. Black II Melissa A. Bullock Jenna D. Deisher Amber J. Ferrari Kyle J. Haney Eric Henderson Steven V. Henderson Chad W. Kapp Mpho Mashabe Zachary C. Payne Heidi L. Petrig Megan E. Schutte

#### MASTER OF HEALTH ADMINISTRATION

Christina L. Black Rhonda G. Broerman **Beverly DeKemper** Sarah J. Dyson Donald L. Gallucci Christine L. Gogel Diane M. Gress Tara M. Hatfield Angela C. Hoagland Ashley B. Hobbs Amy R. Hopf Denise Kaetzel Jill R. Kidwell Jacob M. Malcomson Julie M. Newton Scott D. Royer Marsha L. Shepherd Patrick A. Todd Jessica L. Toth Stanley Tretter Kayla M. Turi

# MASTER OF SCIENCE

Michael P. Lendy

#### MASTER OF SCIENCE IN INDUSTRIAL MANAGEMENT

Christopher J. Brooks Nicholas A. George

## MASTER OF SCIENCE IN

SPORT MANAGEMENT Myrissa C. Carrillo Tyler M. Lukens Dwayne K. Smith

#### ROMAIN COLLEGE OF BUSINESS POST-BACCALAUREATE CERTIFICATE Audrey L. Asher Andrea L. Daub

## ROMAIN COLLEGE OF BUSINESS

BACHELOR OF ARTS Christian R. Armstrong Tasia D. Brewer Samantha M. Card Danielle S. Fitzsimmons Patrick C. Lewis Miranda Searl Jacqueline S. Sutherland Ashley T. Wright Marissa K. Zirkelbach

#### ROMAIN COLLEGE OF BUSINESS BACHELOR OF SCIENCE

Talal H. Alanazi Ali B. Alhashim Yousef A. Alnemer Hamad S. Alsagoor Jessop R. Appell Kelsey M. Bartok Aaron M. Begle Joshua L. Beiriger Logan C. Berry Nicole Berry Mshari H. Bin Moammar Taylor D. Bittner Colton M. Bollenbacher Jacob L. Brame Bailey M. Bratcher Taylor W. Bunner Hannah R. Burr Tristen M. Burris Yafei Chang Raven J. Cochran Anthony J. Cox Magdalene M. Cox Conner J. Dembroski Rylee C. Denhart Austin Downs Brian M. Fischer Emily A. Fleck Oluwatosin Emmanuel Folowosele Ryan L. Ford Jake A. Freimiller Kiara L. Gibson Matthew D. Gish

Robert A. Goodwin Samuel J. Greubel Jason R. Hagy Heather L. Hendricks Haley Hodges Erin E. Johann Austin J. Kempf Lian Z. Kham Cally Jo A. Klausing Klayton L. Knies Briggan K. Knott Adam C. Koewler Timothy R. Laakman Tracy A. Leonard Henry J. Lichaj Alexander Lopez Rosero Kellev S. Lott Zachariah W. Luntsford Sean M. Luttrell Jill M. Martin Michael R. Massoth Donald V. McGuire Angela Mockobee Julianna H. Nguyen Jessica A. Nicolet Kevin Ortiz Cain A. Parker Adrian W. Pate Sophie L. Pershing Matthew R. Peterson Luke W. Powell John D. Powers Joseph N. Redburn Allison N. Reid Andrew W. Richmond Paige M. Rogers Tre D. Roos-Williams Collen J. Schenk Alex Schoettlin Davne S. Seibert Andrea M. Seifert Jazmine M. Skelton Brandon M. Staback Trent A. Staples Chelsea D. Sullenger Dillon M. Swartz Dana G. Tang Dane J. Taylor Devonte L. Thomas Zena S. Tieken Abigail C. Trotter Natasha R. Vanover Mackenzie B. Wagner Danielle E. Warthen David S. Watts Kailyn D. Wead Stephon J. Wilkins Craig J. Wilmes Brandon L. Woods Adam S. Zehme

#### COLLEGE OF LIBERAL ARTS BACHELOR OF ARTS

Austin M. Ahrens Ashley N. Allen Haley N. Allen Mohammed A. Almohammedali Jacquelyn K. Baysinger Monique A. Belmedioni Angela R. Bohan Jason A. Bowles Kandis K. Brinker Justin L. Cecil Jonathan J. Cochren Hope E. Doninger Baylee N. Flittner Justin D. Gentry Graham J. Gerni Shelby D. Gilliam Kristen E. Hahn Savannah P. Hoskinson Rachel E. Johnson Henry J. Kathman Shelby G. Lammela Sarah E. Loesch Alisha M. Ludwig Courtney D. Marshall Taylor J. McCoy Hannah E. McNeely Coralys Miranda-Reyes Shelby N. Moring Samuel H. Morris Bailee N. Moser Tierra R. O'Keefe Jessie M. Pouch Alexandria E. Schoon Blake S. Smith Christine R. South Arden F. Tiede Matthew K. Trammel Joseph D. Trapp Ellana C. Winfield Sara J. Zainudeen

#### COLLEGE OF LIBERAL ARTS BACHELOR OF PROFESSIONAL STUDIES

Taylor B. Austin Tyler W. Austin Tiffany S. Ball Tyrone L. Bradshaw Holly R. Coon Kathleen D. Effinger Michelle M. Faulkner Shannon E. Fries Adam M. Greemore Jeffrey R. Lampton Jack C. Lipchik Crystal L. Willoughby Gregory L. Wood Brenna M. Wu

#### COLLEGE OF LIBERAL ARTS BACHELOR OF SCIENCE

Steven L. Alsobrooks Kimberly K. Amick Sarah G. Aull Courtney M. Backer Alexis D. Best Osman R. Bienaime

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## 2016-2017 Student Financial Aid Programs Final Report University of Southern Indiana November 2, 2017

# **Executive Summary**

The final report of student financial aid activity in 2016-2017 contains summary and programspecific data of all student aid programs administered by Student Financial Assistance. Key indicators contained in the 2016-2017 report are:

## **Service Profiles**

Student Financial Assistance served 12,790 prospective and returning students, of which 11,254 filed a Free Applications for Federal Student Aid (FAFSA) for need-based assistance. Financial assistance was packaged for 11,119 students, each of whom received an award letter detailing federal, state, USI Foundation and USI Institutional awards. Student Financial Assistance disbursed assistance to 7,694 enrolled students resulting in 19,049 awards totaling \$74.6 million. This is a significant increase from prior year, primarily due to the return of the federal Nursing Stipend, and an increase in Foundation and Institutional scholarships.

Trends in Funding by Source (compared to 2015-2016)		Percent of Change
<ul> <li>Federal student aid: increased</li> </ul>	\$ 828,841	1.8%
<ul> <li>State of Indiana aid: increased</li> </ul>	41,278	0.5%
<ul> <li>University student aid: increased</li> </ul>	2,979,952	33.2%
<ul> <li>USI Foundation student aid: increased</li> </ul>	320,756	16.6%
<ul> <li>USI Varsity Club funding: no change</li> </ul>	0	0.0%
Corporate/private funding decreased	(51,877)	-1.0%
Trends in Funding by Type (compared to 2015-2016)		
<ul> <li>Gift aid: grants/scholarships increased</li> </ul>	\$ 3,488,030	10.8%
<ul> <li>Self-help: loans increased</li> </ul>	672,962	1.8%
<ul> <li>Self-help: on-campus employment decreased</li> </ul>	(42,042)	-18.3%
		Percent of
Distribution of Aid by Source		Percent of Revenue
<ul><li>Distribution of Aid by Source</li><li>Federal aid</li></ul>	\$ 45,977,338	
-	\$ 45,977,338 8,908,415	Revenue
Federal aid		<b>Revenue</b> 61.6%
<ul><li>Federal aid</li><li>State of Indiana</li></ul>	8,908,415	<b>Revenue</b> 61.6% 11.9%
<ul><li>Federal aid</li><li>State of Indiana</li><li>USI aid</li></ul>	8,908,415 11,962,976	<b>Revenue</b> 61.6% 11.9% 16.0%
<ul> <li>Federal aid</li> <li>State of Indiana</li> <li>USI aid</li> <li>USI Foundation</li> </ul>	8,908,415 11,962,976 2,257,347	<b>Revenue</b> 61.6% 11.9% 16.0% 3.0%
<ul> <li>Federal aid</li> <li>State of Indiana</li> <li>USI aid</li> <li>USI Foundation</li> <li>USI Varsity Club</li> </ul>	8,908,415 11,962,976 2,257,347 190,000	<b>Revenue</b> 61.6% 11.9% 16.0% 3.0% 0.3%
<ul> <li>Federal aid</li> <li>State of Indiana</li> <li>USI aid</li> <li>USI Foundation</li> <li>USI Varsity Club</li> <li>Private sources</li> </ul>	8,908,415 11,962,976 2,257,347 190,000	<b>Revenue</b> 61.6% 11.9% 16.0% 3.0% 0.3%
<ul> <li>Federal aid</li> <li>State of Indiana</li> <li>USI aid</li> <li>USI Foundation</li> <li>USI Varsity Club</li> <li>Private sources</li> </ul> Distribution of Aid by Type	8,908,415 11,962,976 2,257,347 190,000 5,337,440	<b>Revenue</b> 61.6% 11.9% 16.0% 3.0% 0.3% 7.2%

# 2016-2017 Student Financial Aid Programs University of Southern Indiana November 2, 2017

# **Final Report**

# Introduction

This report contains both summary and program-specific information for all student financial assistance programs administered by the University. Data used in compiling the report was obtained from the University's administrative system on October 11, 2017. The Student Financial Assistance office assists students in obtaining various types of financial aid, which are outlined in this report.

# Narrative

Returning and prospective students submitted 11,254 Free Applications for Federal Student Aid (FAFSA) for need-based assistance. Of this number, 7,180 enrolled during 2016-2017, with 6,979 of these students receiving assistance from one of the sources below. Total FAFSA applications decreased 2.1 percent over 2015-2016.

The Student Financial Assistance office administered 19,049 awards for a total of \$74.6 million in student financial assistance. The distribution of awards by funding source is below.

Source	Awards	Subtotals	% of Total Dollars	Prior Year Distribution
Federal Government	8,229	\$45,977,338	61.6	64.0
State of Indiana	2,504	8,908,415	11.9	12.6
USI	4,289	11,962,976	16.0	12.7
USI Foundation	1,627	2,257,347	3.0	2.8
USI Varsity Club	60	190,000	0.3	0.3
Private Sources	2,340	5,337,440	7.2	7.6
Totals	19,049	\$74,633,516	100	100

Student financial assistance may be categorized by aid type: grants/scholarships, loans, and employment. In 2016-2017, spending was distributed as follows:

Categories	# of Awards	Award Totals	% of Total Dollars	Prior Year Distribution
Grants / Scholarships	13,193	\$35,834,545	48.0	45.9
Loans	5,666	38,610,923	51.7	53.8
Employment	124	188,048	0.3	0.3
Totals	19,049	\$74,633,516	100	100

# Federal Pell Grant Program

The Federal Pell Grant Program is the cornerstone of aid packages for exceptionally needy students. The number of Pell Grant recipients decreased 3.7 percent following a 5.7 percent decrease in 2015-2016. Total Pell dollars decreased 4.3 percent following a 4.4 percent decrease in the prior year.

# State Funds

Total Indiana funding was up 0.5 percent in 2016-2017 following a 3.0 percent increase in 2015-2016.

Source	2013-2014	2014-2015	2015-2016	2016-2017
Federal Government	-8.5	-2.7	-3.8	+1.8
State of Indiana	-2.3	+5.1	+3.0	+0.5
USI	-4.3	+4.9	+10.4	+33.2
USI Foundation	+9.1	+13.0	+7.9	+16.6
USI Varsity Club	+9.2	0.0	0.0	0.0
Private Sources	-1.3	-6.9	+16.7	-1.0
Aggregate Change	-6.5%	-0.8%	+0.4%	+5.8%

Changes in funding levels are summarized by source below:

# Federal Direct Loan Program

Aggregate borrowing for Direct Stafford Student Loan recipients among the Class of 2017 baccalaureate graduates averaged \$21,663. Among 2017 masters' and doctoral degree recipients, aggregate borrowing averaged \$35,023, including both graduate and undergraduate borrowing. These figures are based on borrowing while enrolled at USI.

There are on-going efforts nationally, in Indiana and here at USI to reduce the 3-year Cohort Default Rates (CDR). Through our efforts, as outlined in the chart below, USI's 3-year CDR remains significantly less than the national and state averages and lower than the average for 4-year public institutions.

A 3-year summary of Federal FY Cohort Default Rates appears below:

Fiscal Year	USI	Indiana	National	4-Year Public
2012	6.6%	14.7%	11.8%	7.6%
2013	5.8%	14.2%	11.3%	7.3%
2014	6.8%	14.4%	11.5%	7.5%

# **Student Financial Assistance Mission**

As part of the Enrollment Management Division, team members in the Student Financial Assistance Office are committed to supporting the University's goals of enrolling and graduating a highly talented and diverse student body.

Our student-focused team works to help students and their families seek, obtain, and make the best use of all resources available to help finance the costs of attending the University of Southern Indiana. We aim to provide efficient and effective access to programs and services through personalized attention and the use of state-of-the-art technology.

In partnership with internal, federal, state, and other organizations, team members coordinate the administration of all student financial assistance awarded to ensure equity and consistency in the delivery of funds to students. We are dedicated to providing for the proper stewardship of all University, government, and private funds utilized by our students to finance their education.

We aspire to minimize the procedural barriers that sometimes frustrate financial aid applicants and diligently work to ensure our students learn to handle their financial affairs in a responsible manner. The Student Financial Assistance team provides student advocacy on issues relevant to student success.

# Summary Construction Projects

# November 2, 2017

# **Completed Projects**

Health Professions Center: Classroom Renovation/Expansion Phase I	
Project Cost	\$ 4,000,000
Funding Source: Legislative Appropriation - 2015	
Health Professions Center, Science and Education Center:	
Energy Management System Upgrade	
Project Cost	\$ 180,000
Funding Source: General Repair and Rehabilitation Appropriation	

# **Projects Under Construction**

Physical Activities Center (PAC) Renovation			
Project Cost			\$ 27,060,000
Funding Sources:			
Legislative Appropriation - 2013	\$	16,000,000	
Special Projects	\$	3,000,000	
Campus Store Reserve	\$	1,992,100	
General Repair and Rehabilitation Appropriation	\$	1,622,500	
Food Service Reserve	\$	1,500,000	
Kinesiology Special Projects	\$	1,500,000	
Debt Service Funds	\$	1,445,400	
Multi-Institutional Academic Health and Science Researc	h Center		
Project Cost			\$ 6,000,000
Funding Source: Legislative Appropriation - 2015			
Fuquay Welcome Center			
Project Cost			\$ 3,200,000
Funding Sources:			
Private Gifts	\$	2,000,000	
Special Projects	\$	1,200,000	

# Projects Under Construction (continued)

Door Hardware with ADA Interior Locks Replacement	
Project Cost	\$ 450,000
Funding Source: Special Projects	
Arc Flash OSHA Code Requirements for Electrical Panels Project Cost Funding Source: Special Projects	\$ 260,000
<u>Children's Learning Center Safety Improvements</u> Project Cost Funding Source: Auxiliary Repair and Rehabilitation	\$ 180,000
Carter Hall LED Lighting Fixture and Control Replacement Project Cost Funding Source: Energy Management Reserves	\$ 172,500
Rice Library HVAC Energy Use Improvements Project Cost Funding Source: Energy Management Reserves	\$ 160,000
Parking Lots A,B, and C High Lighting Replacement Project Cost Funding Source: Parking Reserves	\$ 130,000

# Projects in Design

Project Cost	\$ 38,500,000
Funding Source: Legislative Appropriation - 2017	
Health Professions Center: Classroom Renovation/Expansion Phase II	
Project Cost	\$ 4,000,000
Funding Source: Legislative Appropriation - 2015	
Cooling Tower Replacement	
Project Cost	
Funding Source: General Repair and Rehabilitation Appropriation	\$ 150,000
Liberal Arts Classroom Improvements	
Project Cost	\$ 150,000
Funding Source: Special Projects	